

GFM Registration Desk Reference

**“So now I am an approved carrier,
what do I need to do before I
register with GFM?”**

*An important step before registering with GFM
is to understand the rules governing the
movement of DOD freight and the preparation
instructions for filing 364-R tenders.*

Military Freight Traffic Rules Publications

Can be found on the DSC Web-site at
<http://dsc.mtmc.army.mil/rules/default.htm>

Designate a Company Log-in Coordinator

Each carrier must have on file at the GFM Program Office a letter, on company letterhead, signed by an officer of the company designating a “Log-in Coordinator”. The coordinator will authenticate personnel requesting access to ETA and/or their authority to submit responses to Spot Bid offers on behalf of the coordinators company.

Letters may be faxed with the original mailed to the attention of “ETA Administrator”.

Global Freight Management

**4040 N. Fairfax Dr. Ste 502
Arlington, VA 22203**

**Tel: 703-696-8762
Fax: 703-696-8772**



STEPS TO REGISTERING

- Go to the ETA Home Page: <https://eta.mtmc.gov>
- Click on the “Register” tab
- Fill out the Registration Form and Submit!
- Your User ID will be issued immediately
- Your password will be e-mailed within 7 days
- Tutorials located at GFM Help Desk Web-Page
<https://hq40.eta.mtmc.army.mil/helpdesk.htm>

**If you have further questions,
Please contact the
Customer Service Hotline
1-800-526-1462**

**Finally, I am registered.
Now what?**

Tender Entry on the Web

Tender Entry is an Internet-based application for submitting intrastate and interstate tenders. This on-line version of the MT Form 364-R can be used to submit voluntary tenders, negotiated tenders, and foreign military sales (FMS) tenders

Spot Bid

Spot Bid serves as a platform for carriers to potentially capitalize on backhaul opportunities. Spot Bid is a one-time-only move which fills the void where no tenders currently exist.

All over-dimensional & over-weight shipments are required to be solicited through Spot Bid.

Carrier Added Value Suite

CAV's is a “Suite within a Suite” and provides carriers the capability to view and print carrier tenders information, GFM host completed shipment information and Bill-of-Lading information retrieved from the GFM host database.

GFM Home Page:

<http://www.mtmc.army.mil/transys/cfm>

ETA Main Page:

<https://eta.mtmc.gov>

GFM Help Desk

1-800-336-4906

GFM Help Desk Web Page:

<https://hq40.eta.mtmc.army.mil/helpdesk.htm>